

PROPERTY TEAM MINUTES
MAY 26, 2023

MEMBERS:

Bill Bond (Chair)
Joe Mueller

Claude Zimmerman - Secretary

TOPICS FOR DISCUSSION:

OLD BUSINESS

Continue discuss of all aspects of the insurance claim process (Phill's list):

- Solar panel inverter: Received quote from Arch Electric, for \$4380, for a Fronius inverter. The contractor informed us that there is a serious backlog for Fronius inverters (December). Contactor is searching for another inverter company (SMA) but has since informed me that this vendor also has issues with their backlog. Arch is looking for other inverter companies to help us at this point. Also, Claude will ask Arch Elect. About a new annual service agreement.
- Emergency panel: Gary wasn't in attendance to update the team but informed Claude that he received and signed the quote and is waiting to hear from them regarding a service date.
- Roof: Job has been completed by Noffke and we are waiting on invoice to approve.

Sauk Creek Grade Issues: Jon Crain has cut down the walnut tree on South side of Fellowship. Bill informed the tea that Jon has been busy with other projects and will return to finish the job.

Calendar: The Property Team calendar is up and running but the team needs some further assistance from Brett Dimmer to help iron out some issues. Brett informed Claude that he will try to make our next Property Team meeting to discuss further. Claude will create reminders have our HVAC units serviced in April (Spring) and September (Fall) check-ups. We decided not to purse annual service agreements.

NEW BUSINESS

Sanctuary AC: Joe has noticed that the AC unit for the sanctuary is not working. Claude will reach out to Professional Services to have them repair the unit and perform the annual Spring inspection.

Property team meeting date: The group decided to mover our meeting dates to the third Friday of each month to allow Amy time to get our minutes in the monthly Newsletter. Next meeting date will be June 16 @ 11:00.

To Do List: It was decided that Claude should purchase 2 LED U bulbs for the Restroom hallway. The ballast is blown in one light and we decided to change it over to LED to avoid replacing the ballast. Also decided to work on Fellowship door flashing and office LED light updates during our next checklist.